

Tender ID :2017_DARE_246363_1

Please Follow the link to participate:

<https://eprocure.gov.in/eprocure/app?component=%24DirectLink&page=FrontEndViewTender&service=direct&session=T&sp=S7Kybk1SP%2FbGxLrjt7xfD3g%3D%3D>

**ICAR-CENTRAL INSTITUTE FOR RESEARCH ON GOATS
MAKHDOOM, P.O.FARAH-281 122, MATHURA U.P.**

Phone: 0565-2763380 (Director), 0565-2763327 (Sr. Admn.Officer)

Fax No.0565-2763246

F. No. 2-3(5)/R&P/2015/Part-I

Dated: 15th September 2017

INVITATION TO ONLINE e-TENDER FOR ANNUAL RATE CONTRACT FOR the ENGAGEMENT OF AGENCY FOR PROVIDING THE Manpower SERVICES for “Breeding and experimental farms work, Laboratory work, Field work and related activities” AT ICAR- CIRG, Makhdoom

- | | | |
|---|----------|-----------------------------------|
| 1. Date of start of downloading the tender document | : | 16.09.2017 from 10.00 A.M. |
| 2. Last date and time for downloading of tender form | : | 25.09.2017 upto 11.00 A.M. |
| 3. Last date and time for submission | : | 25.09.2017 at 03.00 P.M. |
| 4. Date and time for opening the technical bids | : | 26.09.2017 at 03.00 P.M. |
| 5. Date and time for opening the financial bids | : | 27.09.2017 at 03.00 P.M. |

Note: *The tender form and other details are available on CIRG’s website www.cirg.res.in. The interested Agency/Contractor/firm of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time.*

Note:- All the communications must be addressed to the Director, CIRG, Makhdoom, P.O. Farah - 281 122 (Mathura) .

From:-

Director,
ICAR-CIRG, Makhdoom, P.O. Farah - 281 122
Distt. Mathura (U.P.)

To,

Dear Sir,

On behalf of Secretary, ICAR, New Delhi. On behalf of the Director, ICAR- CIRG, Makhdoom e-tender(s), in two bid tender i.e. **technical bid and financial bid** are invited from interested Agency/Contractor/firm of repute for **providing manpower services SERVICES for “Breeding and experimental farms work, Laboratory work, Field work and related activities on outsourcing basis at ICAR- CIRG, Makhdoom under Annual Rate Contract**

(ARC) on outsourcing basis. Other details and Terms & Conditions are enclosed herewith as Annexure-I & II.

The bids along with the necessary documents is to be uploaded in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before **Due Date i.e.25.09.2017up to 03.00 P.M.** The Tehcnical bid is to be opened on **Due Date i.e. 26.09.2017at 03.00 P.M.** at ICAR- CIRG, Makhdoom by the Committee members in presence of the representative of Contractors/Agency/firm those submitted/uploaded their bids.

Aspiring Bidders: who have not enrolled/registered in e-procurement should enroll/ register before participating in the tender through the website <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost.

The terms & conditions of the contract which will govern the contract made are those contained in the general conditions of contract applicable to the contract placed by the ICAR-CIRG, Makhdoom and the special terms & conditions detailed in the tender form and its schedules. Please submit the e-tender if you are in a position to provide the requisite services in accordance with the requirements stated in the attached schedules. Besides above the contractor has to adhere the labours law issued by Govt. of India time to time.

1. An earnest money of **Rs. 1,00,000/- (Rupees one lakhs only)** must be deposited in the form of **demand draft/Banker Cheque/FDR in favour of "ICAR Unit, CIRG" payable at Punjab National Bank, Farah, Mathura or in the shape of FDR/TDR.** The particulars of the earnest money deposited must also be uploaded, failing which the e-tenders will not be opened. The e-tenders will not be considered if earnest money is not uploaded with the e-tender. The proforma for submitting Bank Guarantee is available as **Format-IV & V.**
2. The rates must be uploaded **in the prescribed format (Annexure-II) in the prescribed BOQ format only.** The agency is required to indicate the number of manpower offered for **providing the services and break-up of monthly charges to be claimed and actual to be paid in the Annexure-II.**
3. The tenderer is being permitted to e-tender in consideration of the stipulation on his/her part that after submitting his/her tender, he/she will not refuse from his/her offer or modify the terms and conditions thereof. Should the tenderer fail to observe and comply with the foregoing stipulation the EMD amount will be forfeited by the CIRG. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to after he/she has applied for the same, in the manner prescribed by the CIRG.
4. **The Annexure- I & II of the e-tender form should be uploaded after necessary signature and pages should not be detached.** In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. If any modification of the schedule is considered necessary it should be uploaded by means of a separate page along-with the e-tender. The pages added must be numbered and the tenderer will be responsible for uploading in the technical bid.
5. The e-tender is liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the e-tender is not fulfilled. Individual signing the e-tender or other documents connected with the contract may specify whether he/she signs it in the capacity of (i) as sole proprietor of the firm or constituted attorney of such sole proprietor of (ii) a partner of the firm, if it is a partnership in which case he/she must have authority to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to sign such documents and if, on enquiry it appears that the persons so signing without authority, the CIRG will cancel the contract and hold the signatory liable for all costs

and damages. Such page of the tender and the schedules to the e-tender and annexure, if any, should be signed by the tender(s).

7. The copy of the e-tender is to be uploaded as technical bid as per Annexure-I only. Rates to be quoted in financial bid as per Annexure-II in the prescribed proforma of **BOQ** only. It should be super-scribed "**Job/work contract of different laboratories/units at C.I.R.G., Makhdoom, Farah (Mathura) U.P.**". e-tender to be uploaded before time not later than 3.00 pm on the last date of e-tender.
8. The tenderer is at liberty to be present or to authorise a representative to be present at the opening of the e-tender on the last date at 03.00 p.m. The name and address of the representative who would be attending the opening of the e-tender on behalf of tenderer should be indicated in e-tender. Please also state the name and address along with telephone of your permanent representative, if any.
9. Acceptance by the Director, CIRG will be communicated by express letter/Fax/E-mail or any other form of communication. Formal letter of acceptance of the e-tender will be forwarded as soon as possible, but the earlier instructions in the express letter etc. should be acted upon immediately.

Yours faithfully

Administrative Officer
On behalf of the Director

General Terms and Conditions of the notice inviting tender of Annual Rate Contract for Engagement of Agency for providing manpower services for “Breeding and experimental farms work, Laboratory work, Field work and related activities” at ICAR-CIRG, Makhdoom on outsourcing basis.

NATURE OF JOB/WORK SHALL BE AS PER THE FOLLOWING HEADINGS

1. Breeding and experimental farms work and activities:-

- Care for kidding, milking, suckling of kid, cleaning of udder for hygienic milk production of Jamunapari unit.
- Cleaning of kidding shed, feeding of kids and care of kids, assisting treatment and grazing nearby of Jamunapari unit.
- Cleaning of 15 sheds and disposal of manures, cleaning and dusting of veterinary clinic, concentrate storage and cleaning of veterinary officer room and farm manager room of Barbari unit.
- Irrigation of newly developed plantation, their weeding and protection of 3 hectare land, assisting various activities of permanent staff of Barbari unit.
- Daily cleaning of 8 sheds, disposal of all waste and grazing of 2 sheep flocks of Sheep unit.
- To assist farm manager in data recording and other supervision work of sheep unit.
- Nutrition experimental shed to maintain the experimental goats, their feeding and management and help to the SRF and other staff to collect samples and other activities under the direction of the Head/In-Charge.

2. Laboratory work and activities:-

- Cleaning of laboratory, washing of glassware and helping SRF in routine work under PI/ Head/ In-charge.
- Cleaning of laboratory, washing of glassware, sterilisation of glassware, plastic ware, surgical instrument, care of goats and day to day activities of goat shed, handling, oestrous detection help, help to treatment of goats, help in laparoscopy/ultrasonography and helping SRF in routine work under PI/ Head/ In-charge.
- Assistance of laboratory work and handling of animal in experimental work under PI/ Head/ In-charge.

3. Field work and activities:-

- Collection of research materials from slaughterhouse located at Agra and New Delhi under PI/ Head/ In-charge. (to bring samples necessary facilities will be arranged by the institute).
- Bringing samples from Agra, Farah and Mathura from different pathology laboratory, keeping liaison with medical doctors for providing human samples, digitisation of data, patient’s clinical records, results test communication, lab work. Processing of stool, faecal, milk, tissue samples, and collection of clinical samples and bringing of samples from local dairies under PI/ Head/ In-charge. (To bring samples necessary facilities will be arranged by the Institute).

4. The contractor will discharge all his legal obligations in respect of the workers/supervisors to be employed/deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Institute from any claim, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Secretary, ICAR / Director, CIRG, shall be final and binding on the contractor.

5. (i) **Estimated man days for Total Service per day = 20 Men days as per requirement of work.**

(ii). EMOLUMENTS for the work/job/service:

The monthly minimum remuneration/wages to be paid to the manpower (labours/workers) to be engaged shall be as under:

S.No.	Category of Manpower	Remuneration (Rs. Per month)	Remarks
1	Labours/workers	Minimum wages as applicable shall be ensured by the contractors	Minimum wages are excluding EPF, ESIC, GST etc.

6. **Other General Terms and Conditions:-**

- (a) This is a annual Job/work contract of different laboratories/units.
- (b) All the activities carry equal weightage.
- (c) Before quoting the rates, the contractor may visit the farm and laboratories of the Institute.
- (d) All the above works will be for 8 hours/day.
- (e) Cooking, Electrical, plumbing and pump operator work may be called in different shift duties.
- (f) The incharge of the concern section will assign duties as they have to abide the rules of the Institute in the duty hours.
- (g) If the Institute feels that the work activities are decreased or increased the Institute can hire less or more services from the contractor on the approved rates for different work.
- (h) The contractor should pay to his worker through cheque. This will be supervised by the finance section.
- (i) Contractor should not sublet the contract to any other agency or individual.
- (j) The non compliance of schedule of services may attract the penalty of deduction of payment worked out on Pro-rata basis from the monthly charges for the portion of services completed after schedules time.
- (k) The selected agency shall provide required services for performing the job of work activities at different lab./units of the CIRG, Makhdoom. The agency shall employ good and reliable persons with robust health and clean record (antecedent duly verified by the police department) preferably within the age group 21 to 45 years to carry out the service contract. In case, any of the personnel so engaged by the agency is not found suitable by the Competent Authority, the Director, CIRG shall have the right to ask for its replacement without giving any reason thereof and the agency shall on receipt of a written communication in this regard will have to replace such persons immediately.
- (l) **The annual job/work of different laboratories/units are to be provided as detailed in charter & schedule of services from 8:00 a.m. to 5:00 p.m. 1 hour lunch break 1.00 p.m. to 2.00 p.m. uninterruptedly and schedule of material use in all working days. It is to be ensured by the contractor that these services on each laboratories/units are provided and supervised.**
- (m) The Agency is free to deploy numbers of manpower as per the need of the services to be provided for Completion of scheduled work.
- (n) The personnel engaged by the agency for this job contract will not be an employee of the CIRG, Makhdoom and there will be no employer-employee relationship between the CIRG, Makhdoom and the personnel so engaged by the contractor.

- (o) The agency shall be wholly responsible for making payment of monthly salaries and other admissible allowances to the personnel under Minimum Wages Act and the CIRG shall in no way be responsible for meeting any kind of expenditure on salaries etc. to these personnel.
- (p) The CIRG shall not directly or indirectly engage any personnel of the agency during the period of contract.
- (q) The job of minor shifting of furniture items and other items will also be done by the personnel engaged by the contractor for the referred job/work as and when required.
- (r) All the persons deployed will carry **Identity Card issued by the agencies**, perform their duty in proper uniforms and will maintain a smart turn-out. **The agency shall, at its own cost, provide suitable uniforms (summer and winter) to the personnel.**
- (s) *The tenderer will also have to furnish particulars relating to minimum wages ESI, EPF, Registration under Contract Act, turnover, infrastructure etc.*
- (t) **The agency shall furnish experience of performing job/work contract of different laboratories/units in reputed Govt./Semi Govt. and other organizations.**

7. **ELIGIBILITY CONDITIONS:-**

- (a) The firm should have **at least two years of experience of performing job/work contract of laboratories/units Services in reputed Govt./Semi Govt./Govt. undertaking/University or other establishment.**
- (b) The firm should have **at least completed one similar contract of value not less than Rs. 20.00 lakh p.a.** satisfactorily in the Government Department in the last three years.
- (c) The firms should have **at least 50 workers/Supervisor registered under ESLI & EPF.**
- (d) The firm should **submit solvency certificate from their bankers** for more than **Rs. 5 Lakhs.**
- (e) The firm should have **valid Labour Contract license for current contract.**
- (f) The firm must have **Goods & Service Tax Registration.**

8. **Evaluation of the quotation:-** The CIRG will evaluate and compare the quotation determined to be substantively responsive i.e. which are properly signed, fulfill all the eligibility conditions, conform to the terms and conditions and meet the minimum wages criteria and other statutory requirement. The CIRG will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

9. **TERMS OF THE CONTRACT:-** Initially the terms of the contract will be for one year. On the expiry of the contract or on its termination, the Director, CIRG reserves the right to renew the contract on yearly basis on the terms and conditions that may then be mutually agreed upon.

1. **MODE OF PAYMENT:-** The agency shall submit monthly bills along with the proof of depositing Goods & Service Tax and EPF & ESI contribution for the personnel engaged at the site for the job performed during the preceding month on the first working day and the CIRG shall make a payment in favour of the agency. However, taxes which are as per the rules of the Govt. of U.P. shall be deducted at source from monthly bills of the successful tenderer. The agency shall make payment to their employee through account payee cheque/RTGS/NEFT made and enclose the proof with the bill from the second bid.

2. **TERMINATION:-** This contract can be terminated by giving one month's notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched at the address herein given under registered post.

Risk Clause

3. **LOSS AND/OR DAMAGES:-** In case of any loss or damage done to the property of the Institute by the

personnel provided by the agency for sanitary duties at CIRG full damages will be recovered from the Agency and decision of the competent authority of CIRG shall be a binding on him.

4. **SECURITY DEPOSIT**:- The successful bidder will be required to deposit an amount equivalent to 10% of the total contract value as Security Deposit in the form of Demand Draft/Pay Order favouring ICAR Unit-CIRG within two weeks from the date of award of the contract. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused by the personnel deputed by the agency. No interest will be paid on the security money deposited with the CIRG Institute.
5. **Essential documents which should be uploaded in the "Technical Bid"**:-
 - (1). Required amount of bid security Rs. **1,00,000/-** in the shape of D.D. or F.D.R./T.D.R. (should be valid for 90 days from the date of opening of tender)/Cash (Copy of cash receipt). Demand Draft in the name of "**ICAR- Unit – CIRG, Makhdoom**" payable at Punjab Nnational Bank, Farah, Mathura.
 - (2). Valid Registration Certificate of the Firm under Labour Enforcement Act.
 - (3). Attested copies of valid PAN No./GSTIN No.
 - (4). Valid Certificate of Employees State Insurance Corporation (ESI).
 - (5). Valid Certificate of Employees Provident Fund Organization (EPF).
 - (6). Valid Registration Certificate issued by Deptt. of Goods & Service Tax.
 - (7). Valid Registration Certificate under Companies Act, 1956.
 - (8). Duly signed whole tender document except Price List (Annexure-I).
6. **The contractor is advised to do a complete survey on his own of the annual job/work of different laboratories/Units to be done at Institute before offering rates.**
7. **A pre bid conference has been schedules on 14.09.2017 at 11:00 PM and prospective bidder may attend for seeking clarification if any.**

8. LIQUIDATED DAMAGES CLAUSE:

1. An amount equivalent to two days of contract amount subject to a **minimum of Rs.20000/- /- will** be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any section, It will be brought to the notice of the supervisory staff of the firm by the Institute and if no action is taken within one hour liquidated damages clause will be invoked.
2. Any misconduct/misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.

DETAILS OF THE MINIMUM 3 YEARS EXPERIENCE/WORK DONE.

Sl. No.	Name of the Deptt./Organisation & Name of contact person with Ph. No.	Period		No. of staff deployed	Remarks.
		No. of Staff deployed			
		From	To		

ADMINISTRATIVE OFFICER
FOR & ON BEHALF OF THE DIRECTOR
ANNEUXRE-I

Nature & Scope OF JOB/WORK AT "DIFFERENT LABORATORIES/UNITS SERVICES"

1. Breeding and experimental farms work and activities:-

- Care for kidding, milking, suckling of kid, cleaning of udder for hygienic milk production of Jamunapari unit.
- Cleaning of kidding shed, feeding of kids and care of kids, assisting treatment and grazing nearby of Jamunapari unit.
- Cleaning of 15 sheds and disposal of manures, cleaning and dusting of veterinary clinic, concentrate storage and cleaning of veterinary officer room and farm manager room of Barbari unit.
- Irrigation of newly developed plantation, their weeding and protection of 3 hectare land, assisting various activities of permanent staff of Barbari unit.
- Daily cleaning of 8 sheds, disposal of all waste and grazing of 2 sheep flocks of Sheep unit.
- To assist farm manager in data recording and other supervision work of sheep unit.
- Nutrition experimental shed to maintain the experimental goats, their feeding and management and help to the SRF and other staff to collect samples and other activities under PI/ Head/ In-charge.

2. Laboratory work and activities:-

- Cleaning of laboratory, washing of glassware and helping SRF in routine work under PI/ Head/ In-charge
- Cleaning of laboratory, washing of glassware, sterilisation of glassware, plastic ware, surgical instrument, care of goats and day to day activities of goat shed, handling, oestrous detection help, help to treatment of goats, help in laparoscopy/ultrasonography and helping SRF in routine work under PI/ Head/ In-charge.
- Assistance of laboratory work and handling of animal in experimental work under PI/ Head/ In-charge.

3. Field work and activities:-

- Collection of research materials from slaughterhouse located at Agra and New Delhi under PI/ Head/ In-charge (to bring samples necessary facilities will be arranged by the institute).
- Bringing samples from Agra, Farah and Mathura from different pathology laboratory, keeping liaison with medical doctors for providing human samples, digitisation of data, patient's clinical records, results test communication, lab work. Processing of stool, faecal, milk, tissue samples, and collection of clinical samples and bringing of samples from local dairies under PI/ Head/ In-charge (To bring samples necessary facilities will be arranged by the institute).

ADMINISTRATIVE OFFICER

TECHNICAL BID

PART-I

Detail of the Agency/firm/contractor

1. Name the Proprietor of Contractor/ Firm/ Agency:
2. Name & address of Firm/Agency/Contractor: M/S.....
.....
3. (a) Telephone No. : Off. Res. Mobile No.....
(b) E-mail ID :
4. Particulars of firm/agency/company:
(Partnership Deed/ Constitution in case of Society)
5. Authorized dealership / certificate No.:
6. Income Tax P.A.N. Number:
7. GSTIN Number:
8. TAN Number :
9. Bank's name & address:
IFSC Code: Account No.
(For right information attaché a photo-copy of cancelled cheque)
10. Earnest Money Deposit: Rs. 1,00,000/-(Rupees one lakh only) **(In favour of ICAR Unit-CIRG, Makhdoom payable at PNB, Farah)** DD / BC No. Date..... Name of Bank
12. Visit us at our website: www.cirg.res.in or [CPPP \(eprocure.gov.in\)](http://CPPP (eprocure.gov.in))

Signature of Proprietor/ representative of the firm with seal

TECHNICAL BID

PART-II

Sl.No.	Particular	To be completed by the e-Tenderer
1.	1. Detail of the Earnest Money Deposited:- a). Demand Draft number with date and Bank drawn on.	

PART-III

Sl.No.	Particular	To be completed by the e-Tenderer
1.	Name and Address of the firm's representatives and whether the firm would be represented at the time of opening of the tenders.	
2.	Name of the Permanent Representative to be visiting CIRG, Makhdoom regarding the Annual Job/Work contact for providing manpower services “Breeding and experimental farms work, Laboratory work, Field work and related activities” at CIRG.	

Date-----

Place-----

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the e-tenderer (uploaded the same).

**TECHNICAL BID
(PART-IV)
Schedule to tender**

1.	Name of Agency/Firm a. Indian Companies Act 1956 b. Indian Partnership Act, 1932: (Please give names of partners)	
2.	Constitution of the Firm/Agency Any other Act, if Not, the owner	
3.	a. For partnership firm whether registered under 'The Indian Partnership Act, 1932', please state further whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. b. If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firms authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration. c. If answer to point (a) or point (b) is in the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be.	
4.	Name and Full Address of the Bankers :	
5.	EMD: Rs.1,00,000/- in favour of ICAR Unit- CIRG, Makhdoom Draft No. Date.....Issuing Bank :	
6.	Registration certificate of the firm under work contract of the Govt.	
7.	ESI Number certificate of the firm issued by appropriate authority.	
8.	EPF Number certificate of the firm issued by appropriate authority.	
9.	GSTIN Registration certificate of the firm issued by appropriate authority.	
10.	PAN Number Certificate of the firm	
11.	The Agency/firm must have a registration with the Contract Labour Regulation and Abolition) Act.1970.The contractor shall obtain the labour licence under this act.	
12.	Experience of the firm of last 2 years in the field of providing such services in Central Govt. Establishments/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations	
13.	Latest ESI/EPF Challan for ascertaining the number of workers has to be attached.	
14.	Minimum turnover of the firm not less than Rs. 20.00 Lakh in each of the last 2 years. Certified Balance Sheet of the firm/agency for last year of the service contract by the chartered accountant.	
15.	Whether agency profile is attached?	
16.	List of other clients	

Note: The information required at Sl.No.1 to 16 must be accompanied with the certified copies of the documents, and attached as per the serial number failing which the tender is liable to be rejected.

Name and address of the firm's representatives

And whether the firm would be represented at the Time of opening of the tenders

Dated:- _____

Place:- _____

Signature with seal of authorized signatory of firm

**TECHNICAL BID
(PART-V)**

Full Name and address of the tenderer in
Addition to address and other relevant
information needed for the complete Address:-

Telephone No.

Telegraphic Address

To,

The Director,

ICAR-CIRG, Makhdoom

Sir,

1. I/we have read all the particulars regarding the general information and other terms and conditions of the contract for the annual rate Contract for providing housekeeping service of CIRG, Makhdoom and agree to provide the services as detailed in schedule herein or to such portion thereof as you may specify in the acceptance of the tender at the rates given in schedule attached I and II to this tender and I/we agree to hold this offer open till 90 days. I/we shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/we have understood the terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and from a part of this Tender. The schedules to accompany this tender are at page Nos. _____.
4. Every page so attached with this tender bears signature and the official seal.
5. Pay Order/Demand Draft No. _____ dated _____ of Rs. 20,000/- in favour of ICAR Unit CIRG, Makhdoom and payable at Mathura is enclosed as earnest money.

Address _____

Name & Signature of witness _____

Address _____

Signature with Seal of authorized signatory of firm

TECHNICAL BID

(PART-VI)

Undertaking

1. I, _____
son/daughter/wife of Shri _____
Proprietor/Director/authorized signatory of the Company/Firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them.
3. The information/documents furnished along with the above tender form are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Place :

Date :

**Signature & Name of the authorized
Signatory with Seal of the Firm**

**TECHNICAL BID
(PART-VII)**

CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH TENDER DOCUMENT FAILING WHICH THE BID WILL BE LIABLE TO BE REJECTED:

Sl.No.	Documents required along with technical bids	Please tick; (√) if submitted and (*) if not submitted	Remarks
1.	Details of EMD deposited for Rs.		
2.	Copy of Registration Certificate of ESI		
3.	Copy of Registration Certificate of EPF		
4.	Copy of GSTIN Registration No.		
5.	Copy of PAN and TAN Card		
6.	Copy of Labour license under contract labour (R&A) Act, 1970		
7.	Experience Certificate for at least 2 years (list of clients.)		
8.	Copy of Income Tax Return for the latest financial year /assessment year		
9.	Audited statement from Chartered Accountant for last 2 years		
10.	Minimum turnover of the firm not less than Rs. 20.00 Lakh in each of the last 2 years.		

Detail of the Minimum 2 years experience /work done with name of clients

S. No.	Name of Client Deptt./ Organisation & Name of Contact person with Ph. No.	Period		No. of staff	Remarks
		From	To		

Full Name of Bidder with Address

M/s.....

.....
.....

Signature with seal of authorized signatory of
firm

Dated:- _____
Place:- _____

Annexure-II

FINANCIAL BID

**(The financial bid to be
uploaded separately in
the BOQ format/
proforma only)**

SECTION-VII/2

FORMAT OF BANK GUARANTEE FOR BID SECURITY

1. In consideration of the President of India (hereinafter called "the Government") having agreed to exempt _____ (hereinafter called 'the said Contractor(s)'] from the demand, under the terms and conditions of an agreement dated _____ made between _____ and _____ for _____ (hereinafter called "the said Agreement") of security deposit for the due fulfillment by the said Contractor(s) of the terms & Conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____). We _____ (hereinafter referred (indicate the name of the Bank) to as the Bank") at the request of _____ (contractors) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said Contractor(s) of any of the terms of conditions contained in the said Agreement.
2. We _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by to or suffered by the Government by reason of any breach by the said Contractor(s) of any of the terms of conditions contained in the said Agreement or by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.
3. We undertake to pay to the government any money so demanded not with standing any dispute or disputes raised by the Contractor(s) / Supplier(s) in any suite or proceeding pending before any court or tribunal relating thereto our liability under there to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) / Suppliers(s) shall have not claim against us for making such payment.
4. We _____ (indicate the name of bank) further agree that the guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement and that it shall continue to be enforceable

till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ office / Department / Ministry of _____ Certified that the terms & conditions of the said Agreement have been fully an properly carried out by the said Contractors and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the _____ we shall be discharged from all liability under this guarantee thereafter.

5. We _____ (indicate the name of bank) further agree with the Government that the Government shall have the fullest liberty without our consent and without effecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and We shall not be relived from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance at or omission on the part of the Government or any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the bank or the contractor(s) / suppliers(s)
7. WE _____ (indicate the name of bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing.
8. Dated the _____ day of _____ for _____ (indicate the name of bank).