

Tender ID: 2018_DARE_331121_1

Link to participate in e-tender :

<https://eprocure.gov.in/eprocure/app?component=%24DirectLink&page=FrontEndViewTender&service=direct&session=T&sp=SKAeww7fsWYgy2VZEvMkl3Q%3D%3D>

**ICAR-CENTRAL INSTITUTE FOR RESEARCH ON GOATS
MAKHDOOM, P.O. FARAH-281122, MATHURA (UP)
Phone No. 0565-276 3380, 27 63327 Fax No.276 3246
WEB SITE www.cirg.res.in**

F. No.5-10(1)/CP&C/2018

Dated: 24th April, 2018

NOTICE INVITING e-TENDER

The Director, Central Institute for Research on Goats, Makhdoom, P.O. Farah-281122, Mathura (UP) on behalf of the Secretary, Indian Council of Agricultural Research, New Delhi, invites e-tenders for the printing & binding of Annual Report (2017-18) in Hindi & English (250 copies each) of the Institute.

Bid Document Download Start Date (Online)	25.04.2018
Bid Submission Start Date (Online)	25.04.2018
Bid Submission End Date (Online)	15.05.2018
Receipt of EMD at CIRG, Farah	16.05.2018 at 3.00 P.M.
Date of Technical and Financial Bid Opening (Online)	16.05.2018 at 3.30 P.M.

Specification of the Annual Report (2017-18) in Hindi & English, terms & conditions of supply may be seen and downloaded from our Institute website www.cirg.res.in and CPP (Central Procurement Portal; www.eprocure.gov.in).

ASSTT. ADMN. OFFICER
FOR & ON BEHALF OF THE DIRECTOR

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PHONE NO.0565-276 3380 FAX NO. 0565 276 3246



F. No. 5-10(1)/CP&C/2018

Date:24th April, 2018

Subject: e-Tender Enquiry for Printing & Binding of Annual Report (2017-18) in English and Hindi (250 copies each) of the Institute – reg.

Sir,

We have a requirement of the Printing/binding/lamination/designing etc. as indicated below, e-tender for which will be opened at **3.30 P.M. on 16.05.2018** and you are invited to upload your most competitive rates on eprocure.gov.in for the same. All the relevant details are given below:

- (i) Description and the quantity of the goods required:(As per Annexure-I)
- (ii) Terms of delivery: Delivery at **PME Section, CIRG, Makhdoom.**
- (iii) Delivery period for goods: Materials should be delivered within two weeks of order
- (iv) Installation / commissioning: NA
- (v) Terms of Inspection by the purchaser's representative (if required): NA
- (vi) Training of purchaser's operator(s) for operating the goods ordered, as and if necessary:
- (vii) **Price structure:**
 - (a) The tenderer shall quote for the complete requirement of goods & services and for the full quantity as shown against a serial number in the list of requirements in Annexure-1. Unless other wise specified in Annexure-I, the tenderers are, however, free not to quote against all the serial numbers in the List of Requirements (in case there are more than one serial number in the List of Requirements).
 - (b) The rate and prices quoted shall be in Indian Rupees only.
 - (c) All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately.
 - (d) The rates and prices quoted by you shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.
- (viii) **Receipt of goods & Terms of payment:**

On receiving the goods at site, I/c PME Cell and Chairman, Annual Report Publication committee will verify the quality and quantity of the items supplied. The paying authority will release the full payment to the supplier as due in terms of the contract, after the receipt of supplier's invoice, purchaser's receipt certificate.
- (ix) **Paying Authority: The DIRECTOR, CIRG, Makhdoom.**
- (x) **Liquidated Damage Clause:**

If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be informed by the supplier in writing and agreed to by) and purchaser extends the delivery period, the purchaser will also deduct form the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery of performance. The maximum limit of such deduction will however, be 10% of the contract performance. The maximum limit of such deduction will, however, be 10% of the contract price.

Further, during such delayed period of supply and / or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to be benefit of any decrease in price on any ground, whatsoever, of the goods & services, supplied during the period of delay. The purchaser's letter (to the supplier, with copies endorsed to others concerned extending the delivery period will be subject to the above conditions.

(xi) **Warranty Clause: N.A.**

(xii) **Dispute Resolution Mechanism:**

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected and, if the parties fail to resolve the dispute or difference by mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration which shall be conducted by a sole arbitrator, appointed by the Secretary, ICAR through a procedure as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

2. You are also required to fulfill the following conditions and furnish the details as indicated in subsequent paragraphs.

- a. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods & services as specified in the List of Requirements, without any change in the unit price or other terms & conditions.
- b. Please furnish a certified copy of **your latest ITCC(Income Tax Clearance Certificate)**.
- c. Please indicate and furnish relevant details if you are currently registered with any Govt. organization.
- d. Please state whether business dealing with you presently stand banned by any government organization and if so, furnish relevant details.
- e. A supplier shall not submit more than one e-tender for the same set of goods.
- f. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark of industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
- g. The quotations / contract/ correspondences and other documents including future correspondences pertaining to the quotations and the contract, shall be written in English language. However, these communications and documents may also be submitted in Hindi language if the same is accompanied by an English translation, in which case the English translation shall govern, for the purpose of interpretation of the quotation.
- h. The contract shall be governed and interpreted by the laws of India.
- i. **The offer shall remain valid for acceptance for a period not less than 90 days after the specified date of opening of the offers.**
- j. **E-tenders will be opened at purchaser's office at 3.30 P.M. on 16.05.2018. The purchaser will open the tenders in the presence of the tenderers duly authorized representatives, who choose to attend the e-tender opening.**
- k. Notwithstanding the above, the purchaser reserves the right to accept or reject any e-tender at any time prior to awards of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
- l. G.S.T. may please be mentioned in the tender.
- m. **The rates will be on prorata basis i.e per page basis. Separate rates for cover & inside will not be entertained. Similarly rates for four pages will not be accepted. Only rate per printed pages basis will be considered.**

Encl: Annexure I,

ASSTT. ADMN. OFFICER

LIST OF REQUIREMENTS

PRINTING & BINDING OF ANNUAL REPORT IN ENGLISH & HINDI

S. No.	Specifications of the report	Quantity
1.	Printing & Binding of Annual Report in English: Total No. of pages = 160±20 approximate Paper cover page = 300 GSM (Imported) art card with lamination Paper inside = 110 GSM art paper Printing : 4 colour (CTP) Printing Binding: Centre Stitch by automatic binding machine. Lamination : Matt lamination cover Designing Cover / Content Lay out / Printing by CTP System / perfect binding. Finished size : 21.5cm x 29.5cm (Offset printing with highest quality of reproduction of photographs)	250 copies
2.	Printing & Binding of Annual Report in Hindi: Total No. of pages = 160±20 approximate Paper cover page = 300 GSM (Imported) art card with lamination Paper inside = 110 GSM art paper Printing : 4 colour (CTP) Printing Binding: Centre Stitch by automatic binding machine. Lamination : Matt lamination cover Designing Cover / Content Lay out / Printing by CTP System / perfect binding. Finished size : 21.5cm x 29.5cm (Offset printing with highest quality of reproduction of photographs)	250 copies

Softcopy of annual report should be provided in a CD in word & PDF format.

The manuscript will be provided in MS-WORD format. The printer will be required to type set. The material & photo setting / photo editing of photographs etc., **provide three set of colour proof** for final editing / correction. All the correction in typesetting / photo editing etc will have to be made by the printer & he will provide the corrected proof at CIRG within two days.

Special instructions:

- a) A demand draft of Rs.8,000/- (Rupees eight thousand only) as Earnest Money Deposit (EMD) in favour of ICAR Unit CIRG payable at any Nationalized Bank is to be submitted physically before opening of e-bids. No e-tender shall be considered without EMD.
- b) The firm to whom the printing work is awarded will have to deposit the Security Money Deposit (SMD) equal to 10% of the total amount.

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the e-tender enquiry.

We confirm that we agree to all other terms & conditions of your e-tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the e-tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional / modified stipulations, terms and conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for -----days after the date of opening tenders.

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of-----

(Name and address of the tendering firm)

(Seal of the tendering firm)

Date:

Place: