

भा0कृ0अ0प0—केन्द्रीय बकरी अनुसंधान संस्थान
मखदूम, पोस्ट-फरह-281122, मथुरा (उ0प्र0)
ICAR-CENTRAL INSTITUTE FOR RESEARCH ON GOATS,
MAKHDOOM, P.O. FARAH-281122, MATHURA (U.P.)
Phone No.0565 276 3380, 0565 276 3327 Fax No.0565 276 3246

F. No. 5-12(13)/CP&C/2014

Dated: 13th Oct., 2015

To,

Sub: Limited Tender Inquiry for the supply of equipment – reg.

Dear Sir,

On behalf of the purchaser, you are invited to submit your most competitive quotation in the enclosed format for the same. You are also requested to submit the following documents along with your quotation:-

1. Schedule of Requirements.
2. Technical Specification
3. Questionnaire
4. Bid Form and Price Schedules
5. Bank Guarantee / FDR / D.D. for Bid Security.
6. Manufacture's Authorization Form
7. Copy of Registration with DGS&D, New Delhi.
8. Technical Bid and Financial Bid

Each column / blank be filled properly and every papers / documents enclosed with bid documents must be signed / stamped by the authorized signatory of the firms / company.

Yours faithfully,

Encl: as above.

Asstt. Admn. Officer

Copy to:

Dr. S.V. Singh, Pr. Scientist & P.I. SERB Project, CIRG, Makhdoom.

Schedule of requirements

Date & Time of submission of Tender :3.11.2015 upto 2.30 P.M.
Date & Time of opening of Technical Bid :3.11.2015 at 3.00 P.M.
Date of opening of Price Bid of item : 16.11.2015 at 3.00 P.M.

S. No.	Name of Equipment	Quantity	E.M.D. to be deposited (Rs.)
1.	UV Transilluminator	One	Rs.1,800.00
2.	Electronic Balance	One	Rs. 900.00
3.	Rsearch Microscope	One	Rs.2,000.00
4.	Clinical Centrifuge	2 Nos.	Rs.2,400.00

- 1. Amount of Bid Security:** The EMD shall be accepted in the shape of Demand Draft drawn in favour of ICAR UNIT, CIRG, payable at Nationalized Bank P.N.B., S.B.I., Syndicate Bank, Indian Overseas Bank, Farah may be kept in a separate envelope attached to the main Tender document, failing which the Tender shall be rejected.
- 2. Specifications of the equipment to be supplied:**

Specification of UV Transilluminator

- Min 15 x 15 cm UV filter size with UV protection Shield
- High-grade filter glass
- Single wavelength: 302 /312nm
- Optimized number of UV bulbs per filter size: 6 UV tubes
- Built-in diffusor and reflector for excellent homogeneous illumination
- Temperature-controlled ventilation: prevents samples and the UV filter from damage
- Electronic high frequency operating system for flicker free illumination and extended lamp durability.
- Warranty minimum one year.

The supplier should be an ISO certified well established company with good reputation and experience and should be able to provide onsite service whenever required.

The equipment should be installed satisfactorily in the Microbiology laboratory of the Animal Health Division of the Institute.

Specification of Electronic Weighing balance

Specifications:

Should have weighing range: upto 200 gram; Stabilization time: 8 sec; Readability: 0.001g; Reproducibility: 0.001g; Linearty: $\pm 0.003g$; Auto calibration; Overload Protection for safety; Tare option, Gram counting; Display: LED/LCD display, Balances are equipped with glass wind shield, Power supply (AC): 230 V/50 Hz; Operating temp range: 5°C - 45°C.

The supplier should be an ISO certified well established company with good reputation and experience and should be able to provide onsite service whenever required.

The equipment should be installed satisfactorily in the Microbiology laboratory of the Animal Health Division of the Institute.

Specification of Research Microscope

OPTICAL SYSTEM: Infinity Optical System.

EYEPIECE TUBE: 10X Eyepieces (FN 20). Should be anti-fungus type.

OBJECTIVE: High NA. & Long working distance objectives to be provided as following and Should be anti-fungus type:

<u>OBJECTIVES</u>	<u>N.A.</u>	<u>W.D.(mm)</u>
PLAN ACHRO 4X	0.10	27.8
PLAN ACHRO10X	0.25	8.0
PLAN ACHRO 40X	0.65	0.6
PLAN ACHRO 100X OIL	1.25	0.14

NOSE PIECE: Quadruple or Quintuple nosepiece

Binocular observation tube : Tube tilting angle 30°, Interpupillary distance, adjustment range 48 to 75 mm

STAGE: Super hard coated surface with movement range 76 (X-axis) x 30 (Y-axis) mm

CONDENSER: Universal or Abbe condenser (N.A. 1.25) with oil immersion. Built-in aperture iris diaphragm.

ILLUMINATION: Built-in LED illumination system. Two extra lamps should be provided for future use.

Operating environment: Ambient temperature: 5° to 40°C

Warranty: Two Years Warranty.

UPS- The equipment should be supplied with appropriate offline UPS to take frequent tripping of electricity.

Specification of Clinical centrifuge

- With fixed angle rotor head (16 x 15ml capacity tubes)
- Maximum speed of 6000 rpm/5000g
- Digital speed indicator
- Microprocessor controlled
- Imbalance detection
- Stepless speed regulator
- 0-60 min digital count-down timer
- Safety lid interlock to prevent cover opening during centrifugation
- Power supply – 220-240v, 50Hz single phase

Instrument should provide along with followings accessories:

- At least 1 year warranty on motor

The supplier should be an ISO certified well established company with good reputation and experience and should be able to provide onsite service whenever required.

The equipment should be installed satisfactorily in the Microbiology laboratory of the Animal Health Division of the Institute.

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SCHEDULE OF REQUIREMENT (SECTION-IV)

1. Name of the purchaser – The Director
Central Institute For Research On Goats,
Makhdoom, P.O. Farah-281122, Mathura (U.P.)
2. Purchaser's mailing address: The Director
Central Institute For Research On Goats,
Makhdoom, P.O. Farah-281122, Mathura (U.P.)
3. Preparation of Bids:-----
 - I. Price structure _ FOB port of Shipment / F.O.R. CIRG, Makhdoom.
 - II. Language of Bid – English
 - III. List of reputed customers / clients to whom supply has been made during last two years, may be supplied, if any.
 - IV. The amount of Bid Security – Amount as per IFB
 - V. The bid security must be valid 180 days.
4. Submission of Bids:-----
 - (i) Number of copies required in one.
 - (ii) Address for submission of bids, to be given on the envelope is:-
The Director
Central Institute For Research On Goats,
Makhdoom, P.O. Farah-281122, Mathura (U.P.)
 - (iii) Time & date of bid opening are
 - (iv) Deadline for submission of Bids is **3.11.2015 up to 2.30 P.M.**
(In the event of the above specified date being declared a holiday for the purchase, the bids will be received up to the appointed time on the next working day)
 - (v) The Institute has adopted two bid Tender System in respect of the equipment mentioned above.
 - (vi) The tenderer has to submit two bid i.e. one in the form of Technical Bid and another in the form of Financial Bid.
 - (vii) The Technical Bid contains all the documents regarding specifications, whether the rates have been quoted including warranty period, reputation of the firm, authorization of the manufacturer, EMD, technical compliance sheet.
 - (viii) The financial bid should contain only the part of the price and price related obligations only.
 - (ix) The quoted agency should submit these two bid in separate sealed covers super-scribing TECHNICAL BID and FINANCIAL BID and should be sealed and should be put in an sealed envelope containing these two bids.
 - (x) If any Tenderer / quoter put their price (opened) bid in the technical bid will be summarily rejected.

Document / Papers to be submitted with Tender form:

TECHNICAL BID :

- a. Detailed specifications of the equipments/goods to be supplied. Only one make / model be quoted and no alternative make / model will be considered.
- b. Product Literature / leaflets.
- c. Bid Security
- d. Manufacturing certificate if bidder is manufacture.
- e. Authorization certificate in case bidder is agent/dealer of the manufacturers.
- f. Certified copy of PAN/ITCC issued by Deptt. of Income Tax.
- g. Documents showing capability to carry out supplier's maintenance, repair & spare parts stocking obligations.
- h. Certified copy of Sales Tax / CST clearance certificate.
- i. Duly completed questionnaires.
- j. Technical compliance sheet duly signed / sealed.

PRICE BID :

- k. Price schedule duly completed enclosed with bidding documents.
- l. Performa Invoice from foreign principal.
- m. Warranty of the equipment should be at least 12 months.
- n. Prices should be valid at least 90 days from the date of opening of bid.
- o. The bidder should indicate the name of their banker with account number.
- p. Pre-installation requirements, if any.

SCHEDULE OF REQUIREMENTS (SECTION – IV)

1. **Inspection and Tests:**
 - (i) Certificate showing country of origin
 - (ii) Test certificate / inspection certificate with date name of the issuing Agency, content of specifications (To be filled by bidder)
2. **Packing:-** The consignment may please be shipped in cardboard packing only. If the consignment is dispatched in wooden packing, the shipper is required to send the Phytosanitary certificate from the country of origin for this purpose.
3. **Insurance:-** Insurance shall be arranged by the purchaser on F.O.B. value. However, price on C.I.F., New Delhi Airport may also be quoted in price bid.
4. **Distribution of dispatch Documents:-** All shipping documents and consignment shall be sent through our nominated consolidators.
5. **Incidental Services:** Banking charges outside India shall be borne by supplier.
6. **Warranty:** 12 month from the date of installation of the equipment.
7. **Payment: -**
 - (A) Payment for goods supplied from abroad.
 - (i) On shipment 90% of the contract price shall be paid through irrevocable letter of credit upon submission of documents detailed in L/C.
 - (ii) 10% of the contract price will be release just after satisfactory installation / working of equipment / machines etc. as well as on submission / production of Performance Bank Guarantee by the Supplier(s).
 - (B) Payment of goods supplied from India: 100 % of the contract price on receipt of goods by the consignee supported by satisfactory installation / working report.
8. **Installation:** To be done within 30 days from the date of issue of our letter for this purpose failing which Liquidated Damage clause shall apply.
9. **Prices:-** Be quoted on FOB Airport / CIF destination (IGI Airport, New Delhi, India)
10. **Resolution of disputes:-** By mutual consultation failing which it will be resolved under Arbitration & conciliation ACT, 1996.
11. **Taxes and duties:** Supplier shall be entirely responsible or payment all taxes, Stamp duties license fees & other levies imported outside India and within India in case of indigenous supplier.

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SECTION-IV
QUESTIONNAIRE

BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW IN CASE A QUESTION DOES NOT APPLY TO A BIDDER THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE" BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE. THE BID WILL BE LIABLE TO BE IGNORED.

1. Bid No.....Date for bid opening on
2. Offer is open for acceptance.....days.
3. Brand of goods offered.
4. Name & address of manufacturer.
5. Station of Manufacture.
6. What is your permanent Income Tax A/C No.
7. Confirm whether you have attached your latest / current ITCC or certified photocopy thereof
8. Status:
 - (a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D) for the item(s) quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.....
.....
 - (b) Are you a small scale unit currently registered with the National Small Industries Corporation (NSIC) under Single Point Registration Scheme for the item(s) quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration
.....
.....
 - (c) If you are not registered either with NSIC or DGS&D, please state whether you are currently registered with Directorate of Industries of the State Government concerned. If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.

(d) Are you registered under the Indian Companies Act, 1956 or any other Act ?

.....Please
attach certified copy of the relevant registration certificate(s) in confirmation to your above
answer(s)

9. Please Indicate:-

Name & full address of your Banker(s).....

10. Whether you are:-

(i) Manufacturer of the goods quoted

or

(ii) Manufacturer's authorized agent for those goods.....

11. State whether business dealings with you have been currently banned by any Ministry / Deptt.
of Central Govt. or any State Govt.

Signature of Witness

Name & address of Witness

Signature of Bidder

Full Name, Designation &

Address of the person signing above

For and on behalf of M/srs

.....

(Name & address of the bidding firm)

- The bid should be valid at least for 90 days.

BID FORM AND PRICE SCHEDULES

Date :

To,

The Director,
Central Institute for Research on Goats,
Makhdoom, P.O. Farah-281122, Mathura (U.P.)

Ref: - Your bidding documents No.....dated.....

Having examined the above mentioned bidding documents, including addenda Nos.....(if any), the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply and deliver(description of goods and services) in conformity with the said bidding documents for the sum as shown in the price schedules, attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods and complete the services in accordance with the delivery schedule specified in the Schedule of requirements after fulfilling all the applicable requirements incorporated in the above referred bidding documents.

If our bid is accepted, we will provide you with performance security as per the instructions specified in G.C.C. clause 7 and in a form acceptable to you in terms of GCC clause 7.5 for a sum equivalent to 10% of the contract price for the due performance of the contract.

We agree to abide by this bid for the bid validity period specified in the ITB cause 15 (read with modification, if any, in the Bid Data Sheet) or for the subsequently extended period. If any, agree to by us and it shall remain binding up on us and may be accepted at any time before the expiration of that period.

Until a forma contract is prepared and executed, this bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated thisday of2015.

Signature

(in the capacity of)

Duly authorized to sign bid for and on behalf of

**SECTION VII/3
MANUFACTURER'S AUTHORISATION FORM**

To,

**The Director,
Central Institute for Research on Goats,
Makhdoom, P.O. Farah-281122, Mathura (U.P.)**

(Name & address of the purchaser)

Dear Sirs,

Ref. you Bidding documents No.....

Wewho are established and reputable manufacturers of(name and description of the goods offered in the bid) having factories athereby authorize Messers.....(name and address of the agent) to submit a bid, negotiate (as and if necessary and conclude the contract with you against your above mentioned Bidding documents for the above goods manufactured by us.

No company or firm or individual other than Messers..... (name and address of the above agent) is authorized to bid, negotiate and conclude the contract against this specific Bidding Documents for the above mentioned goods manufactures by us.

We hereby extend our full guarantee and warranty as per clause 16 of the General Conditions of Contract, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply against this Bidding Document by the above firm.

Yours faithfully,

.....
.....

(Signature, name & designation)

For and on behalf of Messers.....

(Name & address of manufacturers)

Note: The letter of authorization should be on the Letter-Head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

FORMAT-II

PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN ORIGIN LOCATED WITHIN INDIA

1.	2.	3.	4.					5.	6.	7.	
Schedule No.	Item description No.	Accounting Unit & Quantity	Ex-factory / ex-warehouse Use / ex Showroom off the shelf	Excise duty if any	Packing and forwarding	In-land transportation	Insurance other duties & taxes, if any, other than sales tax and incident at costs	Incidental services (Including supervision)	Overall unit price (a+b+c+d+e+f)	Total Price	Sale tax payable, if contract is awarded
			(a)	(b)	©	(d)	(e)	(f)	3x5		

Total Bid price in Rupees: (in figure).....

(in words)

Place:

Date:

Signature of bidder

Name

Business address

Note:-

- a. In case of discrepancy between unit price and total price, the unit price shall prevail.
- b. If nothing to the contrary to this effect is mentioned under Section VII (Technical Specification and Quality Control requirements), the bidder shall give list of spare parts for five years operation separately indicating description, quantity, unit price and total price in the above format for those items whose scope of supply includes spare parts as per 'technical Specifications' given in Section VII

FORMAT-III

PRICE SCHEDULE FOR DOMESTIC GOODS TO BE IMPORTED FROM ABROAD

1.	2.	3.	4.	5.				6.	7.	8.	9.	10.
Schedule No.	Item Description	Country of origin	Accounting unit & quantity	Unit price FOB port of loading	Unit price CIF port of entry	Inland transportation charges, insurance and other local costs incidental delivery, if specified	Incidental servicing including supervision	Over all unit price (a+b+C)	Total Price	India Agent's name	Indian agent's commission as a % of FOB price included in the quote price	Shipment weight and volume
				(a)	(b)	©	(d)		4x6			

Total Bid price in Rupees: (in figure).....

(in words)

Place:

Date:

Signature of bidder

Name

Business address

Note:-

- a. In case of discrepancy between unit price and total price, the unit price shall prevail.
- b. If nothing to the contrary to this effect is mentioned under Section VII (Technical Specification and Quality Control requirements), the bidder shall give list of spare parts for two years operation separately indicating description, quantity, unit price and total price in the above format for those items whose scope of supply includes spare parts as per 'technical Specifications' give is Section VII.
- c. Indian agent's commission shall be paid in Indian Rupees only. No change due to exchange variation shall be allowed.

SECTION-VII/2

FORMAT OF BANK GUARANTEE FOR BID SECURITY

1. In consideration of the President of India (hereinafter called "the Government") having agreed to exempt _____ (hereinafter called ' the said Contractor(s)'] from the demand, under the terms and conditions of an agreement dated _____ made between _____ and _____ for _____ (hereinafter called "the said Agreement") of security deposit for the due fulfillment by the said Contractor(s) of the terms & Conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____). We _____ (hereinafter referred (indicate the name of the Bank) to as the Bank") at the request of _____ (contractors) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said Contractor(s) of any of the terms of conditions contained in the said Agreement.
2. We _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by to or suffered by the Government by reason of any breach by the said Contractor(s) of any of the terms of conditions contained in the said Agreement or by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.
3. We undertake to pay to the government any money so demanded not with standing any dispute or disputes raised by the Contractor(s) / Supplier(s) in any suite or proceeding pending before any court or tribunal relating thereto our liability under there to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) / Suppliers(s) shall have not claim against us for making such payment.
4. We _____ (indicate the name of bank) further agree that the guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ office / Department / Ministry of _____ Certified that the terms & conditions of the said Agreement have been fully an properly carried out by the said Contractors and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the _____ we shall be discharged from all liability under this guarantee thereafter.
5. We _____ (indicate the name of bank) further agree with the Government that the Government shall have the fullest liberty without our consent and without effecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and We shall not be relived from our liability by reason of any such variation or

extension being granted to the said contractor(s) or for any forbearance at or omission on the part of the Government or any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the bank or the contractor(s) / suppliers(s)

7. WE _____ (indicate the name of bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing.

8. Dated the _____ day of _____ for _____
(indicate the name of bank).

FORMAT-V

Format of Technical Compliance of Specifications

Name of the Equipment : -----

Sl. No	Name of Specifications / Parts / Accessories of Tender Enquiry	Specifications of Quote Model / Part / Accessory	Compliance Whether Yes or No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant Technical Literature)	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly brought out in the justification
1.	Specifications of the instrument				

Signature of Bidder

Seal : -

Date :-

1. Bidder, if offer more than one model for the equipment. In such cases, the Technical Compliance Statement must be enclosed for each and every model separately.
2. If the Bidder fails to enclose the compliance statement, his bid is likely to be rejected.
3. It must be enclosed with Technical Bid.

FORMAT-VI

List of Users for a period of 3 years preceding this bid (For similar equipment, preferable similar model)

S. No.	Order for similar equipment placed by (full address of purchaser with contact person, telephone number)	Description of model	Quantity	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons, for delay in delivery, installation and commissioning; if any

Signature of Bidder

Seal :

Date :

Note: Enclosure of performance certificate from clients / customers are desirable with Technical Bids.