

**CENTRAL INSTITUTE FOR RESEARCH ON GOATS**  
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)  
JOURNEY PARTICULARS OF NON-OFFICIAL MEMBERS

<b>1.</b>	Name of the Meeting/Conference etc. attended with date	<b>20.06.2013</b>
<b>2.</b>	Name & Address of the Member (in Block Letters)	<b>Dr. Sarvajeet Yadav,</b>
<b>3.</b>	Designation, Office to which attached and present pay, if employed (Last pay drawn in case of Rtd. Non-official)	Head & Prof. Division of Physiology, DUVASU, Mathura
<b>4.</b>	<b>Onward Journey (While coming to attend meeting):</b>	
	<b>DEPARTURE</b>	<b>ARRIVAL</b>
	Place      Date      Time	Place      Date      Time
	i) Air:	
	ii) Rail (Class): Surcharge & Reservation Charge, if paid:	
	iii) State Transport (Bus) :	
	iv) By own Car/Official Car/Taxi (Full or Single Seat):	
<b>5.</b>	<b>Return Journey (While going back after attending the meeting):</b>	
	<b>DEPARTURE</b>	<b>ARRIVAL</b>
	Place      Date      Time	Place      Date      Time
	i) Air:	
	ii) Rail (Class): Surcharge & Reservation Charge, if paid:	
	iii) State Transport (Bus) :	
	iv) By own Car/Official Car/Taxi (Full or Single Seat):	
<b>6.</b>	<b>Road Mileages:</b>	
	(a) From Headquarters/Residence to Railway Station/Air Port/Bus Stand and Vice-versa.	Rs.
	(b) From Railway Station/Air Port/Bus Stand to place of duty and Vice-versa.	Rs.
<b>7.</b>	<b>Daily Allowance:</b>	
	No. of Days	Rate Per Day
<b>8.</b>	Total Amount of Bill (Amount indicated against item No. 4 + 5 + 6 + 7)	Rs.

Received Contents

(Signature of the Member)  
With Revenue Stamp

**CERTIFICATE**

**Certified that:-**

1. I actually traveled by Air/AC 1<sup>st</sup> Class/Rail/Mail/Express/Train/Bus and paid the fares as claimed in the T.A. Bill for my onward journey and shall travel by Air/AC 1<sup>st</sup> Class/Rail/Mail/Express/Train/Bus on the return journey.
2. I undertake to refund the excess amount if any drawn by me in case the return journey is not actually performed by the said mode/class of accommodation.
3. The claim has neither been preferred earlier to the I.C.A.R. nor has been claimed and shall not be claimed from any other sources.
4. I was not provided with any means of conveyance i.e. Council's expenses and that Taxi/Scooter charges claimed in this bill were actually incurred by me in hiring taxi/Scooter from my residence to Airport/Railway Station to place of meeting and back. I was not provided with them boarding and/or lodging on the expenses of Council of an Autonomous Body of local authority in which Council/Govt. has invested funds or have any other interest for the days for which Daily Allowance has been claimed in this bill.
5. Certified that the journeys for which the mileage has been claimed were not performed in any other vehicles without payment of its hire charges or incurring its running expenses.
6. Certified that I was actually not merely constructively in camp for the days for which D.A. has been claimed.
7. Mode of payment required by Cheque/Demand Draft:

Signature of the Member

Address \_\_\_\_\_

\_\_\_\_\_

**Certificate from the Controlling Officer:**

1. It is certified (i) Shri/Smt./Dr. \_\_\_\_\_ has attended the above meeting from \_\_\_\_\_ to \_\_\_\_\_ at \_\_\_\_\_ and he/she has not been given any T.A. advance/paid T.A. advance of Rs. \_\_\_\_\_ for this purposes.
2. Exchange voucher for Air Travel from \_\_\_\_\_ to \_\_\_\_\_ was given/not given.
3. Air travel or A.C. 1<sup>st</sup> Class or Higher Road Mileage between two station connected by Rail has been approved by the Competent Authority (Copy of the orders to be attached).

**Signature of the Controlling Officer**

with Rubber Stamp

4. Passed for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

**Signature of the Controlling Officer**

5. Pay Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

**Finance & Accounts Officer (Audit)**

Received a Cheque/Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs. \_\_\_\_\_ in connection with the above claim.

**Signature of the Member**

